**S850/3**

**Subsidiary Information and**

**Communication**

**Technology**

**Paper Three**

**Practical 2016**

**2 hours**

**MUKONO EXAMINATIONS COUNCIL**

**Uganda Advanced Certificate Of Education**

***SUBSIDIARY ICT***

***S850/3***

***PRACTICAL PAPER***

**2 Hours.**

**INSTRUCTIONS TO CANDIDATES:**

1. ***You are provided with a folder saved as MEC3 2016 where you are to fine work for you during this examinations.***
2. ***Each candidate is provided with a new Compact Disc ROM where all the work shall be stored.***
3. ***The paper is made up of five equally weighed questions.***
4. ***Answer any three questions.***
5. ***Question four is not included in the support file.***
6. ***Any additional question(s) answered shall not be marked.***
7. Open a word processing file saved as **10th Parliament** and carry out the following activities.
8. Copy the document to page two and use it to carry out all enhancements. (01mark)
9. Change the Title case to lower case, single underlined and double strike through (03marks)
10. Apply drop cap of two lines to letter A in the word allowance in paragraph 3. (02marks)
11. Center align paragraph 4. (01mark)
12. Number your pages with (A, B, C, D…….etc.) ( 02marks)
13. Insert a header of your name to the document. (02marks)
14. Insert a page break after the second paragraph. (02marks)
15. Create this table after the fourth paragraph and there after present the data in it graphically in in a line graph. (04marks)

**Tax Summary for MP’s:**

|  |  |
| --- | --- |
| **period** | **Tax(shs) (000,000)** |
| **1 month** | **3500** |
| **1 year** | **38700** |
| **5 years** | **1900000** |

1. Insert a foot note “New Vision, Monday April 18th, 2015”. On the word source.

(02marks)

1. Save and print all your work. (01mark)
2. Load the file **Expenditure** using spreadsheets program and carry out the following tasks.
3. Calculate the savings for each employee. (**Hint; savings=income-expenditure.)**

(02marks)

1. Determine the highest paid and the lowest paid employees. (02marks)
2. Insert a raw above the current raw 1(headings raw) and in it provide the heading for the worksheet as **INCOME MANAGEMENT.** Merge the cells within the raw and center the heading. (05marks)
3. Basing on the savings column and the rating below, fill the status column by assigning status to the workers. (02marks)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SAVING(SHS) | 00-50,000 | 51,000-100,000 | 101,000-500,000 | 501,000-ABOVE |
| STATUS | POOR | ACTIVE POOR | HAPPY | RICH |

1. Format all the figures in the work sheet using comma separator. (01marks)
2. Set the orientation for the headings to -30 degrees. (01marks)
3. Filter out female workers and have their duplicate copy in sheet 2. Name the sheet female workers. (02marks)
4. Using names, income, expenditure and savings, present the data graphically in a bar chart.

(03marks)

1. Insert a footer of your name to the worksheet. (01marks)
2. Save and print all your work. (01marks)
3. Load the file **Home security** using presentation program and do the following tasks.
4. Include your name in slide one as the presenter. (02marks)
5. Insert a relevant clip art in slide one to represent you the presenter. (02marks)
6. Insert slide 7 and in it provide a conclusion to the presentation. (03marks)
7. Provide specific background to each of the slides in the presentation. (02marks)
8. Loop your presentation continuously. (02marks)
9. Give your presentation an appropriate motion path animations. (03marks)
10. Insert a footer of your personal number and a header of your name to all the slides.

(02marks)

1. Include sounds of choice to the transitions. (02marks)
2. Save and print all your work on one page. (02marks)
3. Using a desktop publishing application of your choice, design a calendar for PARKYARD RESTAURANT for the month of August 2016 on A4 Landscape. You are also provided with the following details;
4. The month starts on Monday and ends on Wednesday.

It has 31 days.

The business has box number as; 229 Masindi and Telephone contact of 0771252627/0702334455.

Motto for the business is “your satisfaction is our pride” (10marks)

1. Appropriately vary your colors, fonts. (02marks)
2. Make relevant use of word art, text boxes. (02marks)
3. Provide an impressive background to the design. (02marks)
4. Make a logo for the business and group all what you have used to form one object.

(02marks)

1. Insert a footer of your name to the design. (01mark)
2. Save and print your work. (01mark)
3. Load the file named Patients Record using a Database Management software and perform the following tasks;
4. Assign appropriate data types to the fields. (05marks)
5. Use a query to filter out all patients diagnosed with malaria and are Residence of Mukono. Save it as Mukono patients. (02marks)
6. Create a query to return patients who are less than 18 years. Save it as children. (02marks)
7. Given that treatment fee was discounted by 10%, create a query that will return the new treatment fee. Save it as new fee. (05marks)
8. Generate a report from patients’ Record table and save it as patients report. (02marks)
9. Include a footer of your name in the report. (02marks)
10. Save and print all your work. (02marks)

**END**